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WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

## **SHORT-TERM CONTRACT POSITION** **GENERAL WORKER**

### **APPLICATION REQUIREMENTS**

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

### **DISCLAIMER**

- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgement of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.



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**GENERAL WORKER  
SHORT-TERM CONTRACT POSITION  
(Not exceeding 12 months)**

<b><u>DEPARTMENT:</u></b>	Community Development
<b><u>BRANCH:</u></b>	<b>Sports and Recreation</b>
<b><u>DESIGNATION:</u></b>	<b>General Worker</b>
<b><u>REMUNERATION:</u></b>	R9 531.5 4pm (basic salary, excluding benefits)
<b><u>LOCATION:</u></b>	Various Facilities in Regions

**Minimum Requirements:**

- Grade 8 is required; and
- General housekeeping and basic cleaning skills.
- 1 – 2 years' experience;
- Applicants must have valid contactable references;
- Only City of Joburg Residents will be considered;
- Proof of residence will be required.

**Primary Function:**

The primary function of this position is cleaning of a facility and surrounds. To assist with setting up of venues. Operating of cutting equipment and machinery.

**Key Performance Areas:**

- To maintain a clean and neat facility in accordance with hygienic protocol at all times, both on the inside and outside.
- Preparation of facilities for centre groups by following the timetable of classes and courses and arranging furniture.

**Leading Competencies:**


- Must have knowledge of cleaning materials and chemicals sufficient to maintain a clean facility.
- Knowledge of safety hazards as well as precautionary measures.
- Must have knowledge of lifting techniques.
- Must be able to operate industrial equipment.

**Core Competencies:**

- Fit and healthy to move and set up equipment.
- Organizing skills in respect of cleaning in general.



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*“All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.”*

**Please take note that only online applications will be considered. Please apply by using the following link below:**

<https://share-eu1.hsforms.com/1smRkhrdNQeu5Pfhnc4hESwew554>

**APPLY ONLINE VIA WEBSITE:** [www.joburg.org.za](http://www.joburg.org.za)

**ENQUIRIES ONLY:**

**Contact Person:** Thato Sepuru

**Tel No:** 011 407 7198

**CLOSING DATE: TUESDAY, 12 DECEMBER 2023**

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record.
- CV validation.
- Employment record verification.
- Criminal check.
- Identity validation.