

DEPARTMENT OF DEFENCE



- CLOSING DATE** : 06 October 2023 (Applications received after the closing date and faxed copies will not be considered).
- NOTE** : Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service Department office i.e effective 01 January 2021 or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/>). Should an application be received using incorrect application employment form Z83, it will be disqualified, which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV only (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview which should not be older than six months. Failure to comply with the above instructions will result in applications being disqualified. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application it must be done in writing. Should an application be received where an applicant applies for more than one post on the same applications form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record, citizenship & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. Successful candidates will be appointed on probation for the period of twelve (12) months in terms of the prescribed rules.

OTHER POSTS

- POST 33/35** : **NETWORK ADMINISTRATOR (INFORMATION AND COMMUNICATION TECHNOLOGY) REF NO: MO/01/33/23/01**
- SALARY** : R527 298 per annum (Level 10)
- CENTRE** : Office of the Military Ombud, Eco Park Highveld, Centurion.
- REQUIREMENTS** : A minimum of Grade 12 (NQF Level 4) or equivalent. Applicant must be in possession of a National Diploma NQF Level 6 or a (Bachelor's Degree at NQF Level 7 in Information Technology). The following certificates will serve as advantage CCNA Routing and Switching, Cyber security essentials, Information Security, COBIT and ITIL with a minimum of 3 to 5 years' experience in an IT environment. Special requirements (Skills needed): Network management and administration skills, VLAN configuration, LAN and WAN troubleshooting, sever management, understating of ISDN routing and report writing skills.
- DUTIES** : Reporting to the IT Specialist the successful candidate will be required to manage in the installation and support of all network equipment. Carry out authorized configuration changes on a network. Start up, operate and monitor network. Upgrade devises firmware and software as necessary. Manage physical and logical network access. Configure Access Control lists on network devices for security purposes. Manage network and monitor software to ensure configurations are up to date. Manage the network, server and desktop environment to ensure required capacity and security. VLAN configuration. Ensure maximum uptime by performing regular scheduled maintenance. Establish and maintain network connectivity to the disaster recovery site for backup in the event of a disaster. Upgrade and install security patches. Identify network requirements and monitoring network performance.

<u>ENQUIRIES APPLICATIONS</u>	:	Ms J. Dicker/Ms N. Kitsile Tel No: (012) 676 3840/2
	:	Military Ombud, Private Bag X163 Centurion 0046, or may be hand-delivered to Block C4, 349 Witch Hazel Ave, Eco Origin, Highveld 0157 or email to recruitment@milombud.org.
<u>POST 33/36</u>	:	<u>COMMUNICATION SUPPORT OFFICER: REF NO: MO/01/33/23/02</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R424 104 per annum (Level 09)
	:	Office of the Military Ombud, Eco Park Highveld, Centurion.
	:	A minimum of Grade 12 (NQF Level 4) or equivalent. Applicants must be in possession of a National Diploma NQF Level 6 or (Degree NQF Level 7) in Graphic Design, Communications, Public Relations or equivalent related qualification, with at least 3 years relevant experience. Must be a competent webmaster and possess knowledge of other multimedia and analytics. Special requirements (Skills needed): A Team Player who must have interpersonal skills and be able to work independently as well as in a Team. The ideal candidate should be flexible and perform all required functions expeditiously. Must have good writing and editing skills. Must be able to develop content for internal and external communiques including newsletters. The candidate must be proficient in the use of Apple Macintosh Computers, Adobe Illustrator, Photoshop, In Design, and Website Content Management. 3-D and Animation skills will be an added advantage. He/ she must have strong design skills and thorough knowledge of reprography and printing, good organisational and communication skills. Ability to develop creative and innovative design concepts.
<u>DUTIES</u>	:	Develop creative concepts and design layouts for the Office promotional material and other publications. Manage the Corporate Identity Manual of the Office in accordance with the approved Branding Guidelines. Produce specifications for printing and ensure quality control and production of printed products. Coordinate and update the website content and other multimedia content, including photographs and digital publications from internal and external stakeholders. Assist with branding and other requirements during Office activities and events. Assist with the implementation of the outreach programme. The applicant must have the ability to work under pressure, willing to work overtime, and meet deadlines. He/ she must have the ability to multi-task and manage priorities in a fast-paced environment and should be highly motivated with an eye for detail. Attend the Office Outreach Programme and Public Activations. Be able to write specifications for promotional and corporate gifts.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms J. Dicker/Ms N. Kitsile Tel No: (012) 676 3840/2.
	:	Military Ombud, Private Bag X163 Centurion 0046, or may be hand-delivered to Block C4, 349 Witch Hazel Ave, Eco Origin, Highveld 0157 or email to recruitment@milombud.org.
<u>POST 33/37</u>	:	<u>PERSONNEL OFFICER: SUPERVISOR REF NO: DCMWC/39/33/23/01</u>
		Directorate Human Resource Career Management (PSAP)
<u>SALARY CENTRE REQUIREMENTS</u>	:	R294 321 per annum (Level 07)
	:	Western Cape Office, Simon Town
	:	Grade 12 (NQF 4) or equivalent with three to five (3-5) years relevant experience in Human Resource Management. Persol course is essential and relevant courses will also apply. National Diploma/Degree or equivalent qualification in Human Resource Management will be an advantage. Special requirements (Skills needed): Knowledge and experience in PSAP personnel practice systems. Knowledge of PSAP Administration. Knowledge and insight into HR legislation pertaining to PSAP. Knowledge and experience in PERSOL system. Knowledge of Human Resource prescripts. Good interpersonal skills. Ability to consult and facilitate groups of people. Ability to communicate verbally and in writing. Presentation and facilitation skills. Supervisory skills. Computer literacy in MS office suite (Word, Excel, PowerPoint and Access).
<u>DUTIES</u>	:	The successful candidate will be required to perform the following functions: Assist with presenting personnel utilization and performance management interventions. Providing advisory and consultancy service to Western Cape clients. Provide a salary and personnel Practice's support service to Western Cape clients. Provide support related to PSAP staffing. Supervising of subordinate personnel. Research, create and implement personnel practices interventions.

<u>ENQUIRIES</u>	:	Mrs L. Jansen Tel No: (021) 787 3571
<u>APPLICATIONS</u>	:	Department of Defence, Directorate Human Resource Career Management PSAP (Western Cape Office), Private Bag X1, Simons Town, 7995.
<u>NOTE</u>	:	Chief Directorate Human Resource (Directorate Human Resource Career Management PSAP) is guided by the principle of Employment Equity Act; therefore, all the appointments will be made in accordance with the Employment Equity target of the Division. African males, white males and Indian males, are encouraged to apply. Successful applicant must be willing to travel within the Western Cape region.
<u>POST 33/38</u>	:	<u>ADMINISTRATION CLERK: PRODUCTION REF NO: DCMWC/39/33/23/02</u> Directorate Human Resource Career Management (PSAP)
<u>SALARY</u>	:	R202 233 per annum (Level 05)
<u>CENTRE</u>	:	Western Cape Office, Simon Town
<u>REQUIREMENTS</u>	:	Grade 12 (NQF 4) or equivalent. Relevant experience and/or courses and Military License will be an advantage. Special requirements (Skills needed): Knowledge of administration procedures relating to specific working environment and office equipment. Ability to plan and co-ordinate office. Ability to operate MS office programs (Ms Word, Ms Excel and Ms Power Point). Communication skills (verbal and written). Problem solving skills, planning and decision making. Ability to obtain military vehicle license.
<u>DUTIES</u>	:	Provide internal support services to D HR CM (PSAP) Western Cape office. Providing an administrative support service for office in terms of equipment, stationery and stores supplies. Providing administrative leave support for the office. Providing administrative building support for the office. Maintenance of the military vehicle. Arranging all duty away from home unit for office.
<u>ENQUIRIES</u>	:	Ms T.G. William Tel No: (021) 787 4188
<u>APPLICATIONS</u>	:	Department of Defence, Directorate Human Resource Career Management PSAP (Western Cape Office), Private Bag X1, Simons Town, 7995.
<u>NOTE</u>	:	Chief Directorate Human Resource (Directorate Human Resource Career Management PSAP) is guided by the principle of Employment Equity Act; therefore, all the appointments will be made in accordance with the Employment Equity target of the Division. African males, white males and Indian males, are encouraged to apply. Successful applicant must be willing to travel within the Western Cape region.
<u>POST 33/39</u>	:	<u>PERSONNEL CLERK: PRODUCTION REF NO: DCMWC/39/33/23/03</u> Directorate Human Resource Career Management (PSAP)
<u>SALARY</u>	:	R202 233 per annum (Level 05)
<u>CENTRE</u>	:	Western Cape Office, Simon Town
<u>REQUIREMENTS</u>	:	Grade 12 (NQF 4) or equivalent. Relevant experience and/or courses will be an advantage. Special requirements (Skills needed): Knowledge of PSAP personnel practice systems. Knowledge of PSAP Personnel Administration. Knowledge of the CORE Knowledge of Persol system. Knowledge of Human Resource prescripts. Good interpersonal skills. Problem solving skills. Planning and organising skills. Communication skills (Written and Verbal). Computer literacy in MS office suite (Word, Excel, PowerPoint and Access).
<u>DUTIES</u>	:	Administration of personnel utilization and performance management interventions. Providing an advisory and consultancy service to Western Cape clients. Assist in providing a salary and performance management audit support service to Western Cape clients. Providing an administrative support related to PSAP staffing.
<u>ENQUIRIES</u>	:	Mrs L. Jansen Tel No: (021) 787 3571
<u>APPLICATIONS</u>	:	Department of Defence, Directorate Human Resource Career Management PSAP (Western Cape Office), Private Bag X1, Simons Town, 7995.
<u>NOTE</u>	:	Chief Directorate Human Resource (Directorate Human Resource Career Management PSAP) is guided by the principle of Employment Equity Act; therefore, all the appointments will be made in accordance with the Employment Equity target of the Division. African males, white males and Indian males, are encouraged to apply. Successful applicant must be willing to travel within the Western Cape Region.

POST 33/40 : **ADMINISTRATION CLERK: PRODUCTION (INTAKE AND ANALYSIS) REF NO: MO/01/33/23/03**

SALARY : R202 233 per annum (Level 05)
CENTRE : Military Ombud Office, Eco Park Highveld, Centurion.
REQUIREMENTS : A minimum of Grade 12 (NQF Level 4) or equivalent. Possession of a Light vehicle (EB) license will be an added advantage. Special requirements (Skills needed): Flexibility, Proficiency in Microsoft Office Suites, Excel. Professional attitude and appearance. Solid written and verbal communication skills. Excellent organizational skills. Good telephone etiquette; Sound organizational skills; High level of reliability; Ability to act with tact and discretion.

DUTIES : The successful candidate will be reporting to the Business Unit Manager, performing the following core functions: Provide assistance with tasks that contribute to the Office's success. Provide secretarial, receptionist and clerical support to the Director. Handle documents with the utmost discretion. Receive and make telephone calls on behalf of the Director Intake and Analysis. Manage diary and arranging of access and parking for Director Intake and Analysis. Provide Secretarial duties for meetings including hosting support. Arrange and coordinate travel arrangements and claims. Manage communications, in terms of screening and answering calls and responding to emails. Manage DIA's correspondence, which is incoming and outgoing, filing, faxing, photocopying and tracking of documents. Write correspondence (i.e. submissions internal memos, letters and reports. Update stakeholder contact details. Make entries and update data base/case management systems for the Director and the Office. Manage complaints allocation register to DIA. Respond to complainant and other enquiries and providing complaint information. Support members of the directorate in the execution of their daily tasks. Collaborate with other directorates to ensure seamless workflow. Receive and compile monthly and quarterly statistical requirements for the Director. Manage asset register for the Directorate. Keep control of pool equipment and DIA cutlery, crockery and perishable food items. Purchase basic goods and services in line with procurement prescripts (e.g stationery and refreshments). Operate and ensure good working condition of equipment like fax machines and photocopiers. Ensure safe working environment by reporting OHS shortcomings to the Director. Perform over and above tasks. Remain up to date with regard to prescripts/policies and procedures applicable to his/her work to ensure efficient and effective support to the Directorate.

ENQUIRIES : Ms J. Dicker/Ms N. Kitsile Tel No: (012) 676 3840/2
APPLICATIONS : Military Ombud, Private Bag X163 Centurion 0046, or may be hand-delivered to Block C4, 349 Witch Hazel Ave, Eco Origin, Highveld 0157 or email to recruitment@milombud.org.

POST 33/41 : **ADMINISTRATION CLERK COMMUNICATION REF NO: MO/01/33/23/04**

SALARY : R202 233 per annum (Level 05)
CENTRE : Office of the Military Ombud, Eco Park Highveld, Centurion
REQUIREMENTS : A minimum of Grade 12 (NQF Level 4) or equivalent. Possession of a Light vehicle (EB) license will be an added advantage. Special requirements (Skills needed): Flexibility, Proficiency in Microsoft Office Suites, Excel. Professional attitude and appearance. Solid written and verbal communication skills. Excellent organisational skills. Good telephone etiquette; High level of reliability; Ability to act with tact and discretion.

DUTIES : The successful candidate will be Reporting to the Business Unit Manager, performing the following core functions to supporting the Ombud's goals Support Head of Communications (HOC) objectives and plans, towards goals by providing assistance with tasks that contribute to the Office's success. Provide Secretarial, Receptionist and clerical support to the HOC. Handle documents with utmost discretion. Receive and make telephone calls on behalf of Head of Communications. Manage diary and arranging access and parking for Stakeholder Engagements. Provide Secretarial duties for meetings including hosting support. Arranging and coordinating travel arrangements and claims. Manage communications, in terms of screening and answering calls including responding to emails: Manage DIA's correspondence which is incoming and outgoing, filing, faxing, photocopying and tracking of documents. Write correspondence (i.e., Trip Authorities, submissions internal memos, letters and reports. Updating stakeholder contact details. Make entries and update the data base/case management systems for the Director and the

Office. Monitor the 'to do' list for the Directorate and ensure quality assurance and proper tracking of tasks. Receive and compile monthly, quarterly and annual statistical requirements (e.g., Outreach Programme attendance register). Arrange and coordinate meetings, minutes, venues and refreshments. Coordinate travel arrangements for the Directorate and related logistical arrangements. Respond to enquiries and provide information to responsible Officials. Support members of the directorate in the execution of their daily tasks. Collaborate with other directorates to ensure seamless workflow. Receive and compile monthly and quarterly statistical requirements for the Director. Manage the Asset Register for the Directorate. Keep control of pool equipment and cutlery, crockery and perishable food items. Procure/purchase of basic goods and services in line with procurement prescripts (e.g., stationery and refreshments). Operating and ensuring good working condition of equipment like fax machines and photocopiers. Ensure safe working environment by reporting OHS shortcomings to the Director. Perform over and above tasks. Remain up to date with regard to prescripts/policies and procedures applicable to his/her work to ensure efficient and effective support to the Directorate.

**ENQUIRIES
APPLICATIONS**

: Ms J. Dicker/Ms N. Kitsile Tel No: (012) 676 3840/2
: Military Ombud, Private Bag X163 Centurion 0046, or may be hand-delivered to Block C4, 349 Witch Hazel Ave, Eco Origin, Highveld 0157 or email to recruitment@milombud.org.

**INTERNSHIP PROGRAMME 2023/2024
24 Months (Graduate Interns)**

**CLOSING DATE
NOTE**

: 06 October 2023
: The Department of Defence (DOD) would like to invite qualifying applicants to apply for a Graduate Internship Programme for the Financial Year 2023/2024. The Graduate Programme is meant to provide work exposure to graduates in their field of study. The applicants must be unemployed and never participated in any Internship programme in the Public Service. They must be between the ages of 18-35. Applications must consist of: A fully completed and signed new Z83 form obtainable from any Public Service department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> with a comprehensive CV containing contactable references. Only shortlisted candidates will be required to submit certified documents on or before the day of the interview. The relevant reference number must be quoted in the application form. Applicants who participated in any other Government Internship and Learnership Programmes before will not be considered. Students requiring experiential training as part of their qualification must attach a formal letter from their Tertiary Institution. Failure to submit all the requested documents will result in the application not being considered. The successful candidates will be subjected to Personnel Suitability Checks (criminal record and security Clearance). Faxed or e-mailed applications will not be accepted. Should you not hear from us within 2 months of the closing date, please accept that your application is unsuccessful. Applications received after the closing date and those that do not comply with the requirements will not be considered. Graduates living with Disabilities are encouraged to apply. Successful applicants will be responsible to arrange their own accommodation and transport to and from place of work, during the period of the Internship.

OTHER POSTS

POST 33/42

: **SOUTH AFRICAN ARMY REF NO: SAA 01/2023 (X12 INTERNS)**

STIPEND

: The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).

**CENTRE
REQUIREMENTS**

: Pretoria/ Kimberly/ Heidelberg/ Lohatla
: National Diploma / B Tech/ B Degree in Communication Studies, Human Resource Management, Library Science & Information, Political Science, Logistics Management, Hospitality Management, International Relations, Financial Management, Accounting, Auditing, Management of Accounting, Language Practice, Psychology.

ENQUIRIES

: Lieutenant Colonel N.I. Cain Tel No: (012) 355 1294

<u>APPLICATIONS</u>	:	General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079 Department of Defence, SA Army Headquarters, Directorate Army Human Resources, Private Bag X981, Pretoria, 0001 or. Hand delivery at South African Army, Dequar Road, Pretoria.
<u>POST 33/43</u>	:	<u>SOUTH AFRICAN AIR FORCE REF NO: SAAF 02/2023 (X8 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria National Diploma/ B Tech/ B Degree in Communication Studies (Media Studies), Journalism, Public Relations Management, Marketing Management, Hospitality Management and Tourism, Supply Chain Management, Logistics Management, Archive and Records Management and Electrical Engineering.
<u>ENQUIRIES</u>	:	Mr E.M. Rabapane Tel No: (012) 312 1038
<u>APPLICATIONS</u>	:	General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079 Department of Defence, SA Air Force Headquarters, Air Command-Directorate ETD, Private Bag X199, Pretoria, 0001 or hand delivery at South African Air Force, 1 Dequar Road, Pretoria.
<u>POST 33/44</u>	:	<u>SOUTH AFRICAN NAVY REF NO: SAN 03/2023 (X5 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria/ Simon's Town National Diploma/ B Tech/ B Degree in Culinary Arts, Hospitality, Sports Management, Human Resource Management, BSc in Chemical Engineering or Equivalent.
<u>ENQUIRIES</u>	:	Commander N.R. Nchabeleng Tel No: (012) 339 4405
<u>APPLICATIONS</u>	:	General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079 Department of Defence, SA Navy Headquarters, Private Bag X104, Pretoria 0001 or hand delivery at 224 Visagie Str, SA Navy Headquarters, Pretoria.
<u>POST 33/45</u>	:	<u>FINANCE MANAGEMENT DIVISION REF NO: FMD 04/2023 (X8 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria/ Bloemfontein/ Durban/ Makhado/ Kimberly/ Hoedspruit National Diploma/ B Tech/ B Degree in Public Administration, Accounting Management and Financial Management.
<u>ENQUIRIES</u>	:	Ms G.V.T. Maditla Tel No: (012) 674 4745/4741/Mr N. Mashola Tel No: (012) 674 4628/4627
<u>APPLICATIONS</u>	:	General Enquiries: Mr J.M. Kgosiemang Tel: 012 355 6079 Department of Defence, Financial Management Division, Private Bag X137, Pretoria 0001 or hand delivery at 195 Bosman Str, Poyntons Building, Pretoria.
<u>POST 33/46</u>	:	<u>DEFENCE RESERVES DIVISION REF NO: DRD 05/2023 (X3 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria National Diploma/ B Tech/ B Degree in Logistics Management, Marketing Management, Human Resource Management.
<u>ENQUIRIES</u>	:	Corporal N.P. Buthelezi Tel No: (012) 355 5332
<u>APPLICATIONS</u>	:	General Enquiries: Mr J.M. Kgosiemang Tel No: 012 355 6079 Department of Defence, Defence Reserves, Private Bag X161, Pretoria, 0001 or hand delivery at Armscor Building, Cnr Boeing & Nossob Str, Erasmuskloof, Pretoria.

<u>POST 33/47</u>	:	<u>DEFENCE MATERIAL DIVISION REF NO: DMD 06/2023 (X5 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria National Diploma in Public Management, National Diploma in Logistic or Supply Chain Management.
<u>ENQUIRIES</u>	:	Mr K.N. Nkoko, Tel No: (012) 355 6299 General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079
<u>APPLICATIONS</u>	:	Department of Defence, Defence Reserves, Private Bag X910, Pretoria, 0001 or hand delivery at Armscor Building, Cnr Boeing & Nossob Str, Erasmuskloof, Pretoria.
<u>POST 33/48</u>	:	<u>DEFENCE CORPORATE COMMUNICATION REF NO: DCC 07/2023 (X5 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria National Diploma/ B Tech/ B Degree in Public Relations, Photography, Journalism and Fine Art.
<u>ENQUIRIES</u>	:	Lieutenant Colonel N.I. Ndesi/ Major N.J. Masigo Tel No: (012) 355 6315/6322. General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079
<u>APPLICATIONS</u>	:	Department of Defence, Directorate Corporate Communications, Private Bag X161, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr Boeing & Nossob Str, Erasmuskloof, Pretoria.
<u>POST 33/49</u>	:	<u>DEFENCE INTERNATIONAL AFFAIRS REF NO: DIA 08/2023 (X7 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria Degree in International Relations/Political Science.
<u>ENQUIRIES</u>	:	Mr E. Bogopane Tel No: (012) 355 5435. General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079
<u>APPLICATIONS</u>	:	Department of Defence, Defence International Affairs, Private Bag X910, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr Boeing & Nossob Str, Erasmuskloof, Pretoria.
<u>POST 33/50</u>	:	<u>INTERNAL AUDIT DIVISION REF NO: IAD 09/2023 (X4 INTERS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria National Diploma/ B Tech/ B Degree in Internal Auditing.
<u>ENQUIRIES</u>	:	Mrs J.S. Nkosi/Ms L. Mtsweni Tel No: (012) 649 1031/1051 General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079
<u>APPLICATIONS</u>	:	Department of Defence, Internal Audit Division, Private Bag X1910, Pretoria, 0001 or hand delivery at 70 Ribbon Grass Road, Eco Glades 1, Eco Park Highveld, Pretoria 0001.
<u>POST 33/51</u>	:	<u>COMMAND AND MANAGEMENT INFORMATION SYSTEM DIVISION REF NO: CMIS 10/2023 (X5 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE</u>	:	Pretoria

<u>REQUIREMENTS</u>	:	National Diploma/ B Tech/ B Degree in Diploma in Information Science/Management, Supply Chain Management, Information Systems, Archive and Records Management, Human Resource Management, Project Management.
<u>ENQUIRIES</u>	:	Mr Y.M. Manyi/ Warrant Officer S.A. McMaster Tel No: (012) 649 1462/1458. General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079
<u>APPLICATIONS</u>	:	Department of Defence, CMIS Division, Private Bag X161, Pretoria, 0001 or hand delivery at Department of Defence, 70 Ribbon Grass Road, Eco Glades 1, Eco Park, Highveld, Pretoria 0001.
<u>POST 33/52</u>	:	<u>CHIEF DIRECTORATE HUMAN RESOURCE MANAGEMENT REF NO: CD HRM 11/2023 (X4 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria
<u>ENQUIRIES</u>	:	National Diploma/ B Tech/ B Degree in Human Resource Management, Public Administration and Industrial Psychology.
<u>APPLICATIONS</u>	:	Major K.C. Mphokane / Ms G. Mzenze Tel No: (012) 339 5246/5133 General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079
<u>POST 33/53</u>	:	Department of Defence, CD HR Management, Private Bag X976, Pretoria, 0001 or hand delivery at Bank of Lisbon Building Cnr Paul Kruger and Visagie Streets Pretoria
<u>STIPEND</u>	:	<u>CHIEF DIRECTORATE HUMAN RESOURCE DEVELOPMENT REF NO: CD HRD 12/2023 (X1 INTERN)</u>
<u>CENTRE REQUIREMENTS</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>ENQUIRIES</u>	:	Pretoria
<u>APPLICATIONS</u>	:	National Diploma/ B Tech/ B Degree in Human Resource Management/Development.
<u>POST 33/54</u>	:	Lieutenant Colonel N.E. Semaushu Tel No: (012) 355 5253 General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079
<u>STIPEND</u>	:	Department of Defence, HR Division, Private Bag X159, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr Delmas & Nossob Str, Erasmuskloof, Pretoria.
<u>CENTRE REQUIREMENTS</u>	:	<u>HUMAN RESOURCE DIVISIONAL STAFF REF NO: HRDS 13/2023 (X2 INTERNS)</u>
<u>ENQUIRIES</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>APPLICATIONS</u>	:	Pretoria
<u>POST 33/55</u>	:	National Diploma/ B Tech/ B Degree in Supply Chain Management/ Logistics Management and Transport Management.
<u>STIPEND</u>	:	Major M.P. Mohlola Tel No: (012) 355 5046 General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079
<u>CENTRE REQUIREMENTS</u>	:	Department of Defence, HR Division, Private Bag X159, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr Delmas & Nossob Str, Erasmuskloof, Pretoria.
<u>ENQUIRIES</u>	:	<u>TRAINING COMMAND REF NO: TRG COMD 14/2023 (X6 INTERNS)</u>
<u>APPLICATIONS</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>POST 33/56</u>	:	Pretoria
<u>STIPEND</u>	:	National Diploma/ B Tech/ B Degree in Human Resource Development/Management, Management of Training, Research and

		Development/ Design, Supply Chain Management, Logistics and Language Practice.
<u>ENQUIRIES</u>	:	Ms E. du Preez Tel No: (012) 674 4767
<u>APPLICATIONS</u>	:	General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079 Department of Defence, Training Command HQ (PS School), Private Bag X1024, Thaba Tshwane, 0143 or hand delivery at Department of Defence, PS School, 7 Johannes Pretorius Str, Thaba Tshwane 0143.
<u>POST 33/56</u>	:	<u>DIRECTORATE LANGUAGES REF NO: DLANG 15/2023 (X6 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria National Diploma/ B Degree in Languages (majoring in English language and Editing).
<u>ENQUIRIES</u>	:	Mr D. Smit Tel No: (012) 355 5311
<u>APPLICATIONS</u>	:	General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079 Department of Defence, HR Division, Private Bag X159, Pretoria, 0001 or hand delivery at Department of Defence, Armscor Building, Cnr Delmas & Nossob Str, Erasmuskloof, Pretoria.
<u>POST 33/57</u>	:	<u>DIRECTORATE PHYSICAL TRAINING SPORTS & RECREATION REF NO: DPTSR 16/2023 (X4 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria National Diploma/ B Tech/ B Degree in Supply Chain Management, Human Resource Management and Sport Management (with coaching qualifications)
<u>ENQUIRIES</u>	:	Major C.B. Mehlo Tel No: (012) 392 5825
<u>APPLICATIONS</u>	:	General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079 Department of Defence, Human Resource Division, Directorate Physical Training Sport & Recreation, Private Bag X159 Pretoria, 0001 or hand delivery at Department of Defence, 195 Poyntons building, Cnr Bosman and W.F. Nkomo Street, Pretoria.
<u>POST 33/58</u>	:	<u>DEFENCE ENTERPRISE INFORMATION SYSTEM MANAGEMENT REF NO: DEISM 17/2023 (X5 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria National Diploma/ B Tech/ B Degree in Information Technology/ Information Science and Knowledge Management. National Diploma in ParaLegal /LLB in Law degree.
<u>ENQUIRIES</u>	:	Ms C.M. Msiza Tel No: (012) 649 1401
<u>APPLICATIONS</u>	:	General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079 Department of Defence, Defence Enterprise Information System Management Division, Private Bag X910, Pretoria, 0001 or hand delivery at Department of Defence, 70 Ribbon Grass Road, Eco Glades 1, Eco Park, Highveld, Pretoria 0001.
<u>POST 33/59</u>	:	<u>LOGISTIC DIVISION REF NO: LOG DIV 18/2023 (X5 INTERNS)</u>
<u>STIPEND</u>	:	The stipend will vary as per different qualifications and will be paid as follows: (Diploma/Advanced Certificate-R5000, Bachelor's Degree-R5 500, Post Graduate Diploma Professional Qualification and Honours Degree-R6 500 per Month).
<u>CENTRE REQUIREMENTS</u>	:	Pretoria National Diploma/ B Tech/ B Degree in Industrial Psychology, Human Resource Management, Marketing, Public Relations, Journalism,

ENQUIRIES

Communication, Logistics Management, Supply Chain Management, Public Administration and Freight Management.
: Colonel V.Z. Willie Tel No: (012) 402 2704, Lieutenant Colonel M. Baloyi Tel No: (012) 402 2665

APPLICATIONS

General Enquiries: Mr J.M. Kgosiemang Tel No: (012) 355 6079
: Department of Defence, Logistic Division, Private Bag X319, Pretoria, 0001 or hand delivery at House 2 Buthongo building, Visagie street, Pretoria.