



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF HEALTH

REF: S4/1/1
ENQ: MASELESELE LM

TO: ALL QUALIFYING APPLICANTS

DEPARTMENTAL CIRCULAR NO-----16-----OF 2023



RE-ADVERTISEMENT OF WORK OPPORTUNITIES FOR EXPANDED PUBLIC WORKS PROGRAMME [EPWP] IN THE DEPARTMENT OF HEALTH UP TO 31 MARCH 2024

1. Applicants are hereby invited from suitable qualified candidates for EPWP work opportunities up to 31 March 2024.
2. Applications should be submitted on the **New** Z83 obtainable from any government institutions and must be accompanied by copies of required qualifications, Identity document and comprehensive CV.
3. **To apply, click the link provided for each centre in the tables below and follow the instructions.**
4. The new Z83 form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of the Z83 by applicants: All the fields in Part A, Part C and Part D must be completed. In Part B, all fields should be completed in full except the following: South African applicants need not provide passport numbers. If an applicant responded "No" to the question "Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State? If yes (provide detail)" then it is acceptable for an applicant to indicate not applicable or leave blank to the question, "In the event that you are employed in the Public Service, will you immediately relinquish such business interest?". Applicants may leave the following question blank if they are not in possession of such: "If your profession or occupation requires official registration, provide date and particulars of registration". Noting there is limited space provided for Part E, F & G, applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered.
5. Successful candidates will be expected to work eight (8) hours per day.
6. Shortlisted candidates will be required to come for an interview, at which time, certified copies of all relevant qualifications and copy of ID must be submitted.

7. People with disabilities are encouraged to apply and correspondence will be entered into with shortlisted candidates only.
8. Applicants responding to this circular should quote circular number and position number as reference on the Z83 application form.
9. **The Department reserves the right not to fill any advertised positions.**
10. **The closing date for applications is 26 May 2023**

General enquiries about the advertised posts should be directed to Ms Sebola MF at 015 293 6002, Ms Mampshika SM at 015 293 6114 and Ms Mompei MM at 015 293 6126 during office hours



ACTING HEAD OF DEPARTMENT: HEALTH

16/05/2023

DATE

POSITION NO 1: FOOD SERVICES GENERAL WORKERS = 280 POSITIONS REF: LDH/05/01**MONTHLY STIPEND:** R3 500.00**CENTRES:**

Capricorn District [71]: Zebediela Hospital [6], Thabamoopo Hospital [6], Botlokwa Hospital [6], Seshego Hospital [8], Mankweng Hospital [8], Pietersburg Hospital [13], WF Knobel Hospital [8], Helene Franz Hospital [10], Lebowakgomo Hospital [6]

Mopani District [43]: Nkhensani Hospital [6], Letaba Hospital [5], Dr CN Phatudi Hospital [7], Van Velden Hospital [5], Kgapanne Hospital [7], Maphutha L Malatji Hospital [7], Evuxakeni Hospital [6]

Sekhukhune District [50]: Dilokong Hospital [7], Mecklenburg Hospital [7], Groblersdal Hospital [7], Jane Furse Hospital [8], Matlala Hospital [7], Philadelphia Hospital [7], St Ritas Hospital [7]

Vhembe District [58]: Elim Hospital [7], Tshilidzini Hospital [6], Malamulele Hospital [7], Messina Hospital [7], Donald Frazer Hospital [10], Hayani Hospital [7], Louis Trichardt Hospital [7], Siloam Hospital [7]

Waterberg District [58]: Warmbaths Hospital [7], Witpoort Hospital [6], Mokopane Hospital [8], Thabazimbi Hospital [7], Voortrekker Hospital [6], FH Odendaal Hospital [6], George Masebe Hospital [8], Ellisras Hospital [8]

POSITION NO 1		
DISTRICT	INSTITUTION [NO. OF POSTS]	APPLICATION LINK
Capricorn District	Zebediela Hospital [6]	Click here to apply
	Botlokwa Hospital [6]	Click here to apply
	Helene Franz Hospital [10]	Click here to apply
	Lebowakgomo Hospital [6]	Click here to apply
	Mankweng Hospital [8]	Click here to apply
	Pietersburg Hospital [13]	Click here to apply
	Seshego Hospital [8]	Click here to apply
	Thabamoopo Hospital [6]	Click here to apply
	WF Knobel Hospital [8]	Click here to apply
Mopani District	Dr CN Phatudi Hospital [7]	Click here to apply
	Evuxakeni Hospital [6]	Click here to apply
	Letaba Hospital [5]	Click here to apply
	Maphutha L Malatji Hospital [7]	Click here to apply
	Nkhensani Hospital [6]	Click here to apply
	Van Velden Hospital [5]	Click here to apply
	Kgapanne Hospital [7]	Click here to apply
Sekhukhune District	Dilokong Hospital [7]	Click here to apply
	Groblersdal Hospital [7]	Click here to apply
	Jane Furse Hospital [8]	Click here to apply
	Matlala Hospital [7]	Click here to apply
	Mecklenburg Hospital [7]	Click here to apply
	Philadelphia Hospital [7]	Click here to apply
	St Ritas Hospital [7]	Click here to apply

Vhembe District	Donald Frazer Hospital [10]	Click here to apply
	Elim Hospital [7]	Click here to apply
	Hayani Hospital [7]	Click here to apply
	Louis Trichardt Hospital [7]	Click here to apply
	Malamulele Hospital [7]	Click here to apply
	Messina Hospital [7]	Click here to apply
	Siloam Hospital [7]	Click here to apply
	Tshilidzini Hospital [6]	Click here to apply
Waterberg District	Ellisras Hospital [8]	Click here to apply
	FH Odendaal Hospital [6]	Click here to apply
	George Masebe Hospital [8]	Click here to apply
	Mokopane Hospital [8]	Click here to apply
	Thabazimbi Hospital [7]	Click here to apply
	Voortrekker Hospital [6]	Click here to apply
	Warmbaths Hospital [7]	Click here to apply
	Witpoort Hospital [6]	Click here to apply

REQUIREMENTS: A) Qualifications and Competencies

- A minimum of Grade 12 and or ABET NQF level 4 certificate/ National Vocational certificate in Hospitality Management from TVET will be an added advantage.
- **Inherent requirements of job:** Must be able to work shifts (including night duty, weekends and public holidays). Willingness to work extra hours on short notice.

B) Knowledge and Skills

- Knowledge of supplies, equipment, and/or services ordering and inventory control.
- Ability to follow routine verbal and written instructions.
- Ability to read and write.
- Ability to understand and follow safety procedures.
- Ability to safely use cleaning equipment and supplies.
- Ability to lead and train students.
- Ability to lift and manipulate heavy objects.
- Knowledge of food service lines set-up and temperature requirements.
- Skill in cooking and preparing a variety of foods.
- Knowledge of food preparation and presentation methods, techniques, and quality standards.

KEY PERFORMANCE AREAS:

- Comply with HACCP on food handling and preparations to ensure food safety
- Ensure that daily activities are in-line with the Hazard Analysis Critical Control Point (HACCP)
- Pre-preparation and cooking of food for normal diet as per standardized recipes
- Pre-preparation and cooking of food for therapeutic diet as per standardized recipes
- Portioning, serving (plating or bulk serving) and packing meal delivery carts according to the wards diet lists
- Pushing meal delivery carts to wards to deliver food as per ward list
- Collecting meal delivery carts from the wards after serving of each meal

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- Placing servings in blender to make foods for soft or liquid diets.
- Assisting in packing of food into storerooms
- Packaging and labelling of therapeutic diets as per ward diet list
- Placing of items such as eating utensils, and condiments on trays.
- Apportioning and placing of food servings on plates and trays according to diet list
- Examining filled tray for completeness and places on cart, dumbwaiter, or conveyor belt.
- Washing dishes and cleans work area, tables, cabinets, and ovens.
- Collecting, placing and garbage and trash in designated containers.
- Emptying of waste bins at all times
- Cleaning, washing and maintaining work areas, including floors, facilities, pots, pans, service ware, utensils, and equipment; collects and places garbage and trash in designated containers; as appropriate to the area of operation.
- Performing miscellaneous job-related duties as assigned.
- Handling of Dishwasher and cleaning of equipment's and utensils before and after use.
- Supplying clean cutlery and crockery during meal times
- Reporting any faults, breakages and illness in the Food Service Unit(FSU)
- Cleaning of the FSU and food trolleys according to the cleaning schedule and after every meal preparation and serving.

POSITION NO 2: COMMUNITY HEALTH WORK ASSISTANT = 457 POSITIONS REF: LDH/05/02

MONTHLY STIPEND: R3500.00

CENTRES:

Head Office [15]: Pharmaceutical Depot [6], Public Health Programmes [3], EPWP Program Support [3], RTC [3]

Tertiary Hospitals [30]: Pietersburg Hospital [15], Mankweng Hospital [15]

Capricorn District [85]: Zebediela Hospital [5], Thabamoo Hospital [4], Botlokwa Hospital [5], Seshego Hospital [5], WF Knobel Hospital [5], Helene Franz Hospital [5], Lebowakgomo Hospital [5], District Office [1], Sehlale Clinic [1], Molepo Clinic [1], Mankweng Clinic [1], Botlokwa Gateway Clinic [1], Devrede Clinic [1], Mapodu Clinic [1], Krantzplaas Clinic [1], Towerfontein Clinic [1], Rethabile CHC [1], Capricorn District Office [1], Ratshaatsha Clinic [2], Ziest Clinic [1], Grootdraai Clinic [1], Gideon Clinic [1], Blouberg CHC [2], Alldays Clinic [1], Sadu Clinic [1], Burgerrecht Clinic [1], Moletlane Clinic [1], Chuene Clinic [1], Boschplaas Clinic [1], Ledwaba Clinic [1], Unit B Clinic [1], Mphahlele Clinic [1], Slypsteen Clinic [1], Mafefe Clinic [1], Ramokgopa Clinic [1], Mohodi Clinic [1], Persie Clinic [1], Nthabiseng Clinic [1], Molepo Clinic [1], Soetfontein Clinic [1], Sebayeng Clinic [1], Buite Clinic [1], Mashashane Clinic [1], Goedgevonden Clinic [1], Dr MM Mphahlele [1], Dikgale Clinic [1], Gateway Clinic [1], Molemole Sub-district Office [1], Polokwane Sub-district Office [1], Blouberg Sub-district Office [1], Lepelle-Nkumpi Sub-district Office [1], Sello Moloto Clinic [1], Lonsdale Clinic [1], Matlala Clinic [1]

Mopani District [85]: Nkhensani Hospital [5], Letaba Hospital [5], Dr CN Phatudi Hospital [5], Van Velden Hospital [3], Kgapane Hospital [5], Sekororo Hospital [4], Maphutha L Malatji Hospital [5], Evuxakeni Hospital [3], Mopani District Office [1], Nkomo Clinic [1], Charlie Rhangani Clinic [1], Modjadji Clinic [1], Mahale Clinic [1], Nkowankowa CHC [2], Mawa Clinic [1], Ooghoek Clinic [1], Tzaneen Clinic [1], Makgope Clinic [1], Dzumeri CHC [1], Makhuvu Clinic [1], Loloka Clinic [1], Lulekani Clinic [1], Sekororo Clinic [1], Kgapane Clinic [1], Duiwelskloof CHC [2], Lulekani CHC [1], Namakgale B Clinic [2], Namakgale A Clinic [1], Humulani Clinic [1], Ben Farm Clinic [1], Shiluvani Clinic [1], Giyani CHC [1], Mapayeni Clinic [1], Zava Clinic [1], Basani Clinic [1], Kremetart Clinic [1], Matshwi Clinic [1], Mamaila Clinic [1], Sekgopo

Clinic [1], Mariveni Clinic [1], Carlota Clinic [1], Dan Clinic [1], Khujwana Clinic [1], Lenyenye Clinic [1], Motupa Clinic [1], Maake Clinic [1], Giyani Sub-district [1], Tzaneen Sub-district [1], Turkey Clinic [1], Lorraine Clinic [1], The Willows Clinic [1], Muyexe Clinic [1], Ba Phalaborwa Sub-district [1]

Sekhukhune District [85]: Dilokong Hospital [4], Mecklenburg Hospital [4], Groblersdal Hospital [3], Jane Furse Hospital [4], Matlala Hospital [4], Philadelphia Hospital [4], St Ritas Hospital [4], Sekhukhune District Office [2], Motsepe Clinic [1], Phasha Clinic [1], Zaaiplaas Clinic [1], Jane Furse Gateway Clinic [1], Ngoabe Clinic [1], Groblersdal Clinic [1], Mampana Clinic [1], Philadelphia Gateway Clinic [1], Moutse West Clinic [2], Makhuduthamaga PHC [1], Elansdoorn Clinic [1], Dikgalaopeng Clinic [1], Magukubane Clinic [1], Hlogotlou Clinic [1], Matsepe Clinic [1], Sephaku Clinic [1], Motetema Clinic [1], Kwarilaagte Clinic [1], Rammupudu Clinic [1], Matlala Hospital Gateway Clinic [1], Marulaneng Clinic [1], Elandskraal Clinic [1], Matlala Clinic [1], Vlakplaatz Clinic [1], Mphanama Clinic [1], Phaahlamanoge Clinic [1], Nchabeleng CHC [2], Mankotsane Clinic [1], Nkoana Clinic [1], Paulos Masha Clinic [1], Mohlaetsi Clinic [1], Fetakgomo PHC Office [1], Nchabeleng Clinic [1], Eerstegeluk Clinic [1], Burgersfort CHC [2], Swaranang Clinic [1], Motlolo Clinic [1], HC Boshof Clinic [1], Naboomkoppies Clinic [1], Selala Clinic [1], Praktiseer Clinic [1], Matsageng Clinic [1], Ngwaabe Clinic [1], Rietfontein Clinic [1], Mamone Clinic [1], Klipspruit Clinic [1], Magalies Clinic [1], Tshehlwaneng Clinic [1], Modibong Clinic [1], Phokoane Clinic [1], Probeering Clinic [1], Marishane Clinic [1], Tswaing Clinic [1]

Vhembe District [85]: Elim Hospital [4], Tshilidzini Hospital [4], Malamulele Hospital [3], Messina Hospital [3], Donald Frazer Hospital [4], Hayani Hospital [2], Louis Trichardt Hospital [2], Siloam Hospital [4], Vhembe District Office [1], Mphambo CHC [2], Kuruleni Clinic [1], Bungeni Clinic [1], Marseilles Clinic [1], Mtiti Clinic [1], Musina Clinic [1], Matiyani Clinic [1], Nancefield Clinic [1], Tiyan CHC [1], Madombidzha Clinic [1], Mbokota Clinic [1], Shingwedzi Clinic [1], Manavhela Clinic [1], Wayeni Clinic [1], Manyima Clinic [1], Phiphidi Clinic [1], Mutali CHC [1], Masisi Clinic [1], Kutama Clinic [1], Waterval Clinic [1], Levubu Clinic [1], Vleifontein Clinic [1], Sterkstroom Clinic [1], Thengwe Clinic [1], Rabali Clinic [1], Nkhensani Clinic [1], Ha Mutsha Clinic [1], Tlangelani Clinic [1], Matavhela Clinic [1], Mukhomi Clinic [1], Tshikundamalema Clinic [1], Madala Clinic [1], Beaconsfield Clinic [1], Madimbu Clinic [1], Thohoyandou CHC [2], Helderwater Clinic [1], Peni Nghotsa Clinic [1], Nghezimane Clinic [1], Nthlaveni E Clinic [1], Mulima Clinic [1], Muwaweni Clinic [1], Tshihungani Clinic [1], Thondo Tshivhase [1], Lambani Clinic [1], Mhinga Clinic [1], Shigalo Clinic [1], Sambandou Clinic [1], Magwedza Clinic [1], Tshilwavhusiku CHC [2], Makuleke Clinic [1], Dehoop Clinic [1], Guyuni Clinic [1], Khomela Clinic [1], Manyima Clinic [1], Muila Clinic [1]

Waterberg District [72]: Warmbaths Hospital [3], Witpoort Hospital [3], Mokopane Hospital [3], Thabazimbi Hospital [3], Voortraker Hospital [2], FH Odendaal Hospital [3], Modimolle MDR Hospital [1], George Masebe Hospital [3], Waterberg District Office [1], Pienaarsrivier Clinic [1], Bela-Bela Clinic [1], Mookgophong CHC [2], Mookgophong / Modimolle PHC [1], Thabazimbi Clinic [1], Ellisras Clinic [1], Abbotspoort Clinic [1], Marapong Clinic [1], Vaalwater Clinic [2], Chalema Clinic [1], Mahwelereng Zone 2 Clinic [1], Bokwalakwala Clinic [1], Mapela Clinic [1], Jakkalskuil Clinic [1], Bavaria Clinic [1], Armoed Clinic [1], Ga-Madiba Clinic [1], Mamaselela Clinic [1], Rebene Clinic [1], Mahwelereng Zone 1 Clinic [1], Weldvrede Clinic [1], Mokopane Gateway Clinic [1], Thabaleshoba CHC [2], Tiberius Clinic [1], Segole Clinic [1], Voortrekker Gateway Clinic [1], Pholotsi Clinic [1], Mosesetjane Clinic [1], Rooiberg Clinic [1], Phagameng Clinic [1], Phafola Clinic [1], Manyoga Clinic [1], Chromite Clinic [1], Roedtan Clinic [1], Alma Clinic [1], Mankuwe Clinic [1], Sekgakgapeng Clinic [1], Tshamahansi Clinic [1], Shongwane Clinic [1], Seleka Clinic [1], Marapong CHC [1], Northam Clinic [1], Settlers Clinic [1], Bakenberg Clinic [1], Makgobe Clinic [1], George Masebe Gateway Clinic [1], Bela-Bela Town Clinic [1]

POSITION NO 2		
DISTRICT	INSTITUTION [NO. OF POSTS]	APPLICATION LINK
Capricorn District	Alldays Clinic [1]	Click here to apply
	Blouberg CHC [2]	Click here to apply
	Blouberg Sub-district Office [1]	Click here to apply

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	Boschplaas Clinic [1]	Click here to apply
	Botlokwa Gateway Clinic [1]	Click here to apply
	Botlokwa Hospital [5]	Click here to apply
	Buite Clinic [1]	Click here to apply
	Burgerrecht Clinic [1]	Click here to apply
	Capricorn District Office [1]	Click here to apply
	Chuene Clinic [1]	Click here to apply
	Devrede Clinic [1]	Click here to apply
	Dikgale Clinic [1]	Click here to apply
	District Office [1]	Click here to apply
	Dr MM Mphahlele [1]	Click here to apply
	Gateway Clinic [1]	Click here to apply
	Gideon Clinic [1]	Click here to apply
	Goedgevonden Clinic [1]	Click here to apply
	Grootdraai Clinic [1]	Click here to apply
	Helene Franz Hospital [5]	Click here to apply
	Krantzplaas Clinic [1]	Click here to apply
	Lebowakgomo Hospital [5]	Click here to apply
	Ledwaba Clinic [1]	Click here to apply
	Lepelle-Nkumpi Sub-district Office [1]	Click here to apply
	Lonsdale Clinic [1]	Click here to apply
	Mafefe Clinic [1]	Click here to apply
	Mankweng Clinic [1]	Click here to apply
	Mapodu Clinic [1]	Click here to apply
	Mashashane Clinic [1]	Click here to apply
	Matlala Clinic [1]	Click here to apply
	Mohodi Clinic [1]	Click here to apply
	Molemole Sub-district Office [1]	Click here to apply
	Molepo Clinic [1]	Click here to apply
	Molepo Clinic [1]	Click here to apply
	Moetlane Clinic [1]	Click here to apply
	Mphahlele Clinic [1]	Click here to apply
	Nthabiseng Clinic [1]	Click here to apply
	Persie Clinic [1]	Click here to apply
	Polokwane Sub-district Office [1]	Click here to apply
	Ramokgopa Clinic [1]	Click here to apply
	Ratshaatsha Clinic [2]	Click here to apply
	Rethabile CHC [1]	Click here to apply
	Sadu Clinic [1]	Click here to apply
	Sebayeng Clinic [1]	Click here to apply
	Sehlale Clinic [1]	Click here to apply
	Sello Moloto Clinic [1]	Click here to apply
	Seshego Hospital [5]	Click here to apply
	Slypsteen Clinic [1]	Click here to apply

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	Soetfontein Clinic [1]	Click here to apply
	Thabamopo Hospital [4]	Click here to apply
	Towerfontein Clinic [1]	Click here to apply
	Unit B Clinic [1]	Click here to apply
	WF Knobel Hospital [5]	Click here to apply
	Zebediela Hospital [5]	Click here to apply
	Ziest Clinic [1]	Click here to apply
Mopani District	Ba Phalaborwa Sub-district [1]	Click here to apply
	Basani Clinic [1]	Click here to apply
	Ben Farm Clinic [1]	Click here to apply
	Carlota Clinic [1]	Click here to apply
	Charlie Rhangani Clinic [1]	Click here to apply
	Dan Clinic [1]	Click here to apply
	Dr CN Phatudi Hospital [5]	Click here to apply
	Duiwelskloof CHC [2]	Click here to apply
	Dzumeri CHC [1]	Click here to apply
	Evuxakeni Hospital [3]	Click here to apply
	Giyani CHC [1]	Click here to apply
	Giyani Sub-district [1]	Click here to apply
	Humulani Clinic [1]	Click here to apply
	Kgapane Clinic [1]	Click here to apply
	Kgapane Hospital [5]	Click here to apply
	Khujwana Clinic [1]	Click here to apply
	Kremetart Clinic [1]	Click here to apply
	Lenyenye Clinic [1]	Click here to apply
	Letaba Hospital [5]	Click here to apply
	Loloka Clinic [1]	Click here to apply
	Lorraine Clinic [1]	Click here to apply
	Lulekani CHC [1]	Click here to apply
	Lulekani Clinic [1]	Click here to apply
	Maake Clinic [1]	Click here to apply
	Mahale Clinic [1]	Click here to apply
	Makgope Clinic [1]	Click here to apply
	Makhuva Clinic [1]	Click here to apply
	Mamaila Clinic [1]	Click here to apply
	Mapayeni Clinic [1]	Click here to apply
	Maphutha L Malatji Hospital [5]	Click here to apply
	Mariveni Clinic [1]	Click here to apply
	Matshwi Clinic [1]	Click here to apply
	Mawa Clinic [1]	Click here to apply
	Modjadji Clinic [1]	Click here to apply
	Mopani District Office [1]	Click here to apply
	Motupa Clinic [1]	Click here to apply
	Muyexe Clinic [1]	Click here to apply

	Namakgale A Clinic [1]	Click here to apply
	Namakgale B Clinic [2]	Click here to apply
	Nkhensani Hospital [5]	Click here to apply
	Nkomo Clinic [1]	Click here to apply
	Nkowankowa CHC [2]	Click here to apply
	Ooghoek Clinic [1]	Click here to apply
	Sekgopo Clinic [1]	Click here to apply
	Sekororo Clinic [1]	Click here to apply
	Sekororo Hospital [4]	Click here to apply
	Shiluvani Clinic [1]	Click here to apply
	The Willows Clinic [1]	Click here to apply
	Turkey Clinic [1]	Click here to apply
	Tzaneen Clinic [1]	Click here to apply
	Tzaneen Sub-district [1]	Click here to apply
	Van Velden Hospital [3]	Click here to apply
	Zava Clinic [1]	Click here to apply
Sekhukhune District	Burgersfort CHC [2]	Click here to apply
	Dikgalaopeng Clinic [1]	Click here to apply
	Dilokong Hospital [4]	Click here to apply
	Eerstegeluk Clinic [1]	Click here to apply
	Elandskraal Clinic [1]	Click here to apply
	Elansdoorn Clinic [1]	Click here to apply
	Fetakgomo PHC Office [1]	Click here to apply
	Groblersdal Clinic [1]	Click here to apply
	Groblersdal Hospital [3]	Click here to apply
	HC Boshof Clinic [1]	Click here to apply
	Hlogotlou Clinic [1]	Click here to apply
	Jane Furse Gateway Clinic [1]	Click here to apply
	Jane Furse Hospital [4]	Click here to apply
	Klipspruit Clinic [1]	Click here to apply
	Kwarilaagte Clinic [1]	Click here to apply
	Magalies Clinic [1]	Click here to apply
	Magukubane Clinic [1]	Click here to apply
	Makhuduthamaga PHC [1]	Click here to apply
	Mamone Clinic [1]	Click here to apply
	Mampana Clinic [1]	Click here to apply
	Mankotsane Clinic [1]	Click here to apply
	Marishane Clinic [1]	Click here to apply
	Marulaneng Clinic [1]	Click here to apply
	Matlala Clinic [1]	Click here to apply
	Matlala Hospital [4]	Click here to apply
	Matlala Hospital Gateway Clinic [1]	Click here to apply
	Matsageng Clinic [1]	Click here to apply
	Matsepe Clinic [1]	Click here to apply

	Mecklenburg Hospital [4]	Click here to apply
	Modibong Clinic [1]	Click here to apply
	Mohlaetsi Clinic [1]	Click here to apply
	Motetema Clinic [1]	Click here to apply
	Motlolo Clinic [1]	Click here to apply
	Motsepe Clinic [1]	Click here to apply
	Moutse West Clinic [2]	Click here to apply
	Mphanama Clinic [1]	Click here to apply
	Naboomkoppies Clinic [1]	Click here to apply
	Nchabeleng CHC [2]	Click here to apply
	Nchabeleng Clinic [1]	Click here to apply
	Ngoabe Clinic [1]	Click here to apply
	Ngwaabe Clinic [1]	Click here to apply
	Nkoana Clinic [1]	Click here to apply
	Paulos Masha Clinic [1]	Click here to apply
	Phaahlamanoge Clinic [1]	Click here to apply
	Phasha Clinic [1]	Click here to apply
	Philadelphia Gateway Clinic [1]	Click here to apply
	Philadelphia Hospital [4]	Click here to apply
	Phokoane Clinic [1]	Click here to apply
	Praktiseer Clinic [1]	Click here to apply
	Probeering Clinic [1]	Click here to apply
	Rammupudu Clinic [1]	Click here to apply
	Rietfontein Clinic [1]	Click here to apply
	Sekhukhune District Office [2]	Click here to apply
	Selala Clinic [1]	Click here to apply
	Sephaku Clinic [1]	Click here to apply
	St Ritas Hospital [4]	Click here to apply
	Swaranang Clinic [1]	Click here to apply
	Tshehlwaneng Clinic [1]	Click here to apply
	Tswaing Clinic [1]	Click here to apply
	Vlakplaat Clinic [1]	Click here to apply
	Zaaiplaas Clinic [1]	Click here to apply
Vhembe District	Beaconsfield Clinic [1]	Click here to apply
	Bungeni Clinic [1]	Click here to apply
	Dehoop Clinic [1]	Click here to apply
	Donald Frazer Hospital [4]	Click here to apply
	Elim Hospital [4]	Click here to apply
	Guyuni Clinic [1]	Click here to apply
	Ha Mutsha Clinic [1]	Click here to apply
	Hayani Hospital [2]	Click here to apply
	Helderwater Clinic [1]	Click here to apply
	Khomela Clinic [1]	Click here to apply
	Kuruleni Clinic [1]	Click here to apply

	Kutama Clinic [1]	Click here to apply
	Lambani Clinic [1]	Click here to apply
	Levubu Clinic [1]	Click here to apply
	Louis Trichardt Hospital [2]	Click here to apply
	Madala Clinic [1]	Click here to apply
	Madimbu Clinic [1]	Click here to apply
	Madombidzha Clinic [1]	Click here to apply
	Magwedza Clinic [1]	Click here to apply
	Makuleke Clinic [1]	Click here to apply
	Malamulele Hospital [3]	Click here to apply
	Manavhela Clinic [1]	Click here to apply
	Manyima Clinic [1]	Click here to apply
	Manyima Clinic [1]	Click here to apply
	Marseilles Clinic [1]	Click here to apply
	Masisi Clinic [1]	Click here to apply
	Matavhela Clinic [1]	Click here to apply
	Matiyani Clinic [1]	Click here to apply
	Mbokota Clinic [1]	Click here to apply
	Messina Hospital [3]	Click here to apply
	Mhinga Clinic [1]	Click here to apply
	Mphambo CHC [2]	Click here to apply
	Mtiti Clinic [1]	Click here to apply
	Muila Clinic [1]	Click here to apply
	Mukhomi Clinic [1]	Click here to apply
	Mulima Clinic [1]	Click here to apply
	Musina Clinic [1]	Click here to apply
	Mutali CHC [1]	Click here to apply
	Muwaweni Clinic [1]	Click here to apply
	Nancefield Clinic [1]	Click here to apply
	Nghezimane Clinic [1]	Click here to apply
	Nkhensani Clinic [1]	Click here to apply
	Nthlaveni E Clinic [1]	Click here to apply
	Peni Nghotsa Clinic [1]	Click here to apply
	Phiphidi Clinic [1]	Click here to apply
	Rabali Clinic [1]	Click here to apply
	Sambandou Clinic [1]	Click here to apply
	Shigalo Clinic [1]	Click here to apply
	Shingwedzi Clinic [1]	Click here to apply
	Siloam Hospital [4]	Click here to apply
	Sterkstroom Clinic [1]	Click here to apply
	Thengwe Clinic [1]	Click here to apply
	Thohoyandou CHC [2]	Click here to apply
	Thondo Tshivhase [1]	Click here to apply
	Tiyani CHC [1]	Click here to apply

	Tlangelani Clinic [1]	Click here to apply
	Tshihungani Clinic [1]	Click here to apply
	Tshikundamalema Clinic [1]	Click here to apply
	Tshilidzini Hospital [4]	Click here to apply
	Tshilwavhusiku CHC [2]	Click here to apply
	Vhembe District Office [1]	Click here to apply
	Vleifontein Clinic [1]	Click here to apply
	Waterval Clinic [1]	Click here to apply
	Wayeni Clinic [1]	Click here to apply
Waterberg District	Abbotspoort Clinic [1]	Click here to apply
	Alma Clinic [1]	Click here to apply
	Armoed Clinic [1]	Click here to apply
	Bakenberg Clinic [1]	Click here to apply
	Bavaria Clinic [1]	Click here to apply
	Bela-Bela Clinic [1]	Click here to apply
	Bela-Bela Town Clinic [1]	Click here to apply
	Bokwalakwala Clinic [1]	Click here to apply
	Chalema Clinic [1]	Click here to apply
	Chromite Clinic [1]	Click here to apply
	Ellisras Clinic [1]	Click here to apply
	FH Odendaal Hospital [3]	Click here to apply
	Ga-Madiba Clinic [1]	Click here to apply
	George Masebe Gateway Clinic [1]	Click here to apply
	George Masebe Hospital [3]	Click here to apply
	Jakkalskuil Clinic [1]	Click here to apply
	Mahwelereng Zone 1 Clinic [1]	Click here to apply
	Mahwelereng Zone 2 Clinic [1]	Click here to apply
	Makgobe Clinic [1]	Click here to apply
	Mamaselela Clinic [1]	Click here to apply
	Mankuwe Clinic [1]	Click here to apply
	Manyoga Clinic [1]	Click here to apply
	Mapela Clinic [1]	Click here to apply
	Marapong CHC [1]	Click here to apply
	Marapong Clinic [1]	Click here to apply
	Modimolle MDR Hospital [1]	Click here to apply
	Mokopane Gateway Clinic [1]	Click here to apply
	Mokopane Hospital [3]	Click here to apply
	Mookgophong / Modimolle PHC [1]	Click here to apply
	Mookgophong CHC [2]	Click here to apply
	Mosesetjane Clinic [1]	Click here to apply
	Northam Clinic [1]	Click here to apply
	Phafola Clinic [1]	Click here to apply
	Phagameng Clinic [1]	Click here to apply
	Pholotsi Clinic [1]	Click here to apply

	Pienaarsrivier Clinic [1]	Click here to apply
	Rebone Clinic [1]	Click here to apply
	Roedtan Clinic [1]	Click here to apply
	Rooiberg Clinic [1]	Click here to apply
	Segole Clinic [1]	Click here to apply
	Sekgagapeng Clinic [1]	Click here to apply
	Seleka Clinic [1]	Click here to apply
	Settlers Clinic [1]	Click here to apply
	Shongwane Clinic [1]	Click here to apply
	Thabaleshoba CHC [2]	Click here to apply
	Thabazimbi Clinic [1]	Click here to apply
	Thabazimbi Hospital [3]	Click here to apply
	Tiberius Clinic [1]	Click here to apply
	Tshamahansi Clinic [1]	Click here to apply
	Vaalwater Clinic [2]	Click here to apply
	Voortrekker Gateway Clinic [1]	Click here to apply
	Voortrkker Hospital [2]	Click here to apply
	Warmbaths Hospital [3]	Click here to apply
	Waterberg District Office [1]	Click here to apply
	Weldvrede Clinic [1]	Click here to apply
	Witpoort Hospital [3]	Click here to apply

REQUIREMENTS:

A) Qualifications and Competencies

- A minimum of Grade 12 (Matric)
- An undergraduate qualification at NQF level 6 recognized by the South African Qualification Authority (SAQA) will be an added advantage.
- Working experience as Data Capturer for all programmes rendered in the clinic including capturing community health worker program, patients records and administration in Health Facilities.

B) Knowledge and Skills

- Web District Health Information System, Tier.Net Health Patient Registration System.
- Ability to work at a fast pace, but with attention to detail and accuracy.
- Excellent administrative and organizational skills.
- Computer literacy.
- Patient records management including weekly line list printing and capturing come backs to care.
- Ability to speak, read and write English and any other local language.

KEY PERFORMANCE AREAS:

- On time Data capturing verification and sending reports timeously to the relevant level.
- Organizing and managing all records and documents in prescribed formats soft copies and files.

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- Retrieving necessary appropriate records (Treatment defaulters at PHC) and reports from the records room.
- Coordinating and collaborating with all the sections including delegated community health workers supervisors in managing records.
- Maintaining databases (including CHW's, CCGs at PHC) appropriate to the various records, reports and documents.
- Performing general office assistant work such as:
 - ✓ Scheduling of appointments and preparations for meetings
 - ✓ Taking minutes during meetings
 - ✓ Data capturing and preparation of all databases and monthly reporting.
 - ✓ Preparing schedules for applicants
 - ✓ Preparing submissions to various offices and follow-up.

POSITION NO 3: EPWP U-FILING ASSISTANTS = 26 POSITIONS REF: LDH/04/03

MONTHLY STIPEND: R3500.00

CENTRES:

Head Office [2]

Capricorn District [5]: Molemole Sub-district Office [1], Blouberg Sub-district Office [1], Lepelle-Nkumpi Sub-district Office [1], Polokwane East [1], Polokwane West [1]

Mopani District [5]: Greater Giyani [1], Greater Letaba [1], Greater Tzaneen [1], Ba-Phalaborwa [1], Maruleng [1]

Sekhukhune District [5]: Ephraim Mogale Sub-district [1], Fetakgomo PHC [1], Elias Motsoaledi Sub-District [1], Makhuduthamaga Sub-District, Tubatse PHC [1]

Vhembe District [5]: Collins Chabane Sub-district [1], Makhado sub-district [1], Thulamela Sub-district [1], Musina sub-district [1]

Waterberg District:[4] Bela-Bela Sub-district [1], Modimolle Mookgophong [1],Lephalale Sub-district [1], Mogalakwena sub-district [1]

POSITION NO 3		
DISTRICT	INSTITUTION [NO. OF POSTS]	APPLICATION LINK
Head Office	Head Office [2]	Click here to apply
Capricorn District	Blouberg Sub-district Office [1]	Click here to apply
	Lepelle-Nkumpi Sub-district Office [1]	Click here to apply
	Molemole Sub-district Office [1]	Click here to apply
	Polokwane East [1]	Click here to apply
	Polokwane West [1]	Click here to apply
Mopani District	Ba-Phalaborwa [1]	Click here to apply
	Greater Giyani [1]	Click here to apply
	Greater Letaba [1]	Click here to apply
	Greater Tzaneen [1]	Click here to apply
	Maruleng [1]	Click here to apply

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Sekhukhune District	Elias Motsoaledi Sub-District [1]	Click here to apply
	Ephraim Mogale Sub-district [1]	Click here to apply
	Fetakgomo PHC [1]	Click here to apply
	Makhuduthamaga Sub-District	Click here to apply
	Tubatse PHC [1]	Click here to apply
Vhembe District	Collins Chabane Sub-district [1]	Click here to apply
	Makhado sub-district [1]	Click here to apply
	Musina sub-district [1]	Click here to apply
	Thulamela Sub-district [1]	Click here to apply
Waterberg District	Bela-Bela Sub-district [1]	Click here to apply
	Lephalale Sub-district [1]	Click here to apply
	Modimolle Mookgophong [1]	Click here to apply
	Mogalakwena sub-district [1]	Click here to apply

REQUIREMENTS: A) Qualifications and Competencies

- A minimum of Grade 12 (Matric)
- An undergraduate qualification at NQF level 6 recognized by the South African Qualification Authority (SAQA) will be an added advantage.

B) Knowledge and Skills

- Working experience as Data Capturer, patients records and administration in Health Facilities.
- Web District Health Information System, excel, community outreach information management system.
- Computer literacy.
- Patient Records and HAST cadres capturing and management databases (including attritions).
- Ability to speak, read and write English and any other local language.

KEY PERFORMANCE AREAS:

- On time Data capturing, verification and sending reports timeously to the relevant level.
- Organizing and managing all records and documents in prescribed formats soft copies and files.
- Retrieving necessary appropriate records and reports from the records room.
- Coordinating and collaborating with all the sections in managing records.
- Maintaining databases of HAST cadres, various records, reports and documents

POSITION NO 4: EPWP DATA CAPTURES [Web-based reporting]: = 15 POSITIONS REF: LDH/04/04

MONTHLY STIPEND: R3500.00

CENTRES:

Head Office [5]

Capricorn District Office [2], Sekhukhune District Office [2], Vhembe District Office [2] Waterberg District Office [2], Mopani District Office [2]

POSITION NO 4		
DISTRICT	INSTITUTION [NO. OF POSTS]	APPLICATION LINK
Head Office	Head Office [5]	Click here to apply
Capricorn District	Capricorn District Office [2]	Click here to apply
Mopani District	Mopani District Office [2]	Click here to apply
Sekhukhune District	Sekhukhune District Office [2]	Click here to apply
Vhembe District	Vhembe District Office [2]	Click here to apply
Waterberg District	Waterberg District Office [2]	Click here to apply

REQUIREMENTS:

A) Qualifications and Competencies

- A minimum of Grade 12 (Matric)
- An undergraduate qualification at NQF level 6 recognized by the South African Qualification Authority (SAQA) will be an added advantage.

B) Knowledge and Skills

- Working experience as Data Capturer, patients records and administration in Health Facilities.
- Web District Health Information System, excel, community outreach information management system.
- Computer literacy.
- Patient Records and HAST cadres capturing and management databases (including attritions).
- Ability to speak, read and write English and any other local language.

KEY PERFORMANCE AREAS:

- On time Data capturing verification and sending reports timeously to the relevant level.
- Organizing and managing all records and documents in prescribed formats soft copies and files.
- Retrieving appropriate records and reports from the records room.
- Coordinating and collaborating with all the sections in managing records.
- For Provincial Office: Follow up Districts that have backlog of capturing to close the gaps.

END